



caresolve

Care Home Management Service



Would you like help with the running of your care home?

Do you wish to take a step back from day to day involvement in managing your home?

Do you wish to plan for an exit /sale in 1-2 years and require an interim solution?

Do you wish to remove the stress of dealing with CQC and the Local Authority?

Would you like a solution you can trust will look after your investment?


We are highly experienced in successfully overseeing the running of care homes and offer a comprehensive Operational and Financial Management Solution to care home operators across the UK.

Be it a short term engagement, or a longer term contract covering multiple years, we can tailor our service to your needs and your circumstances.

Operational and Regulatory Management

Operationally, we can assume full control for the day-to-day management your home, including taking on the Responsible Individual role for the CQC registration.

Our services would include, but not be limited to, the following:

- Working with you to devise appropriate short and long term business strategies and plans for your home.
 - Compliance with all relevant regulatory requirements including, where relevant, devising and implementing appropriate action plans.
 - Representing the business at all meetings with CQC and commissioners and other relevant teams, and dealing with all correspondence with regulators, commissioners etc.
 - Quality Assurance supported by a comprehensive audit process.
 - Marketing.
 - Staff training, mentoring and retention.
 - Recruitment.
 - HR Support.
 - Supplier Management.
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We can assume responsibility for looking after your asset, including the following:

- Management of day-to-day maintenance of your home.
- Scheduling all ongoing maintenance and servicing.
- Where appropriate, we work with external contractors to prepare and manage a schedule of essential and planned maintenance over a period of 12 months or more.

Financial Management

We can assume full responsibility for the finances of your home at both a day-to-day and Director level.

At a day-to-day level our services include:

- Service user invoicing and management of debtors.
- Purchase invoices processing and management of creditors.
- Payroll processing and all relevant HMRC and Workplace Pension reporting.
- Bank reconciliation.

For added peace of mind, all responsibility for making payments from your bank account can remain with you, should you wish.

At Director level, our services include:

- Preparation of projections and budgets for your home.

- Preparation of monthly management accounts for your home with detailed commentary on performance against budget.
- Dealing with all external financial reporting requirements (e.g. to your Bank).
- Our services can include wide-ranging reviews of fee levels or service provisions to ensure the business is well placed to succeed.

At Caresolve, we use the latest cloud-based software to process all accounts transactions. All invoices are uploaded to this system which will allow you real time visibility over the accounts. In addition, we will also provide up-to-date reporting on a number of financial and non-financial key performance indicators.



Fees

Our service offering is designed to be flexible and our fee structure will reflect this.

Any elements of the above services can be taken separately or individually and we can utilise your existing staff where possible.

Location

Caresolve have the capacity to take on the operational management of homes throughout the UK. The finance function would be based primarily at our offices in Cheshire.

Testimonials

Client testimonials are available on request.



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